

## LIBRARY MINUTES

January 24, 2022

The January regular monthly meeting of the Pompton Lakes Public Library was called to order by Anne Keating at 7:18 p.m. on Monday, January 24, 2022, made possible through Zoom. Due to COVID-19 precautions, in person gatherings have been suspended and virtual meetings have been preferred instead. The statement of compliance was read.

**Present:** Ms. Sheryl Bossak, Mrs. Anne Keating, Mrs. Lisa Kihlberg, Ms. Melissa Serra, Dr. Jayne Tanis, Mr. Michael Drazek, Director, Mayor Mike Serra, Councilman Erik DeLine

**Absent:** Mrs. Margaret Kaffka

**Minutes:** The revised November 2021 regular meeting minutes were examined. A motion was made to accept the minutes by Anne Keating, seconded by Sheryl Bossak, carried.  
The December 2021 regular meeting minutes were examined. A motion was made to accept the minutes by Anne Keating, seconded by Sheryl Bossak, carried.

**Meeting Opened for Public Comments** – The meeting was opened for public comments at 7:25pm. Being that there were no public comments or questions, the open portion of the meeting was closed at 7:25pm.

### **Collection and Finance**

Collection report and bill lists were reviewed. Michael Drazek provided 2020 and 2021 lists for comparison. It was nice to see significant increase. Lists were accepted with no further discussion necessary.

A motion was made to approve payment of the Budget 2021 Bills on the January 2022 Bill List from the Borough Checking Account by Lisa Kihlberg, seconded by Sheryl Bossak, carried.

A motion was made to approve payment of the Budget 2022 Bills on the January 2022 Bill List from the Borough Checking Account by Anne Keating, seconded by Jayne Tanis, carried

A motion was made to transfer funds from the Borough checking account back to the library checking account by Lisa Kihlberg, seconded by Anne Keating, carried.

### **Director's Report**

The Director's Report was reviewed. Michael reviewed construction at library has been halted due to weather. Front steps have also been affected by weather and are yet to be repaired. Storytime has been 'to go' with patrons picking up projects to do at home. Some groups are starting to meet at the library again, including Friends of the Library. Michael shared details of an incident at the library involving some inappropriate behavior. Mayor Mike Serra advised that the police should be called for such incidents. Installing a panic button was discussed. Staff were caught off guard.

### **Mayor's Report**

Mayor Mike Serra suggested the library reinvent itself, find clever ways to advertise its programs and reach out to other libraries for ideas on how to stay relevant. With the visible renovation of the library, it is important to portray an active and vibrant need for the library.

### **Friends of the Library Report**

Shirley McCabe reported of upcoming events for the Friends of the Library. At the last meeting members brainstormed ideas on how to get more connected with the community. The Holly House Tour was not well attended online. Next year will need to be advertised better. Library staff were given \$25 gift cards in early December. Barnes & Noble will help pay for copies of Reflections of the Pandemic book. Digitizing the Pompton Lakes yearbooks will cost approximately \$7000, which is \$2000 more than the \$5000 grant awarded by the Passaic County Cultural and Heritage Council. Will partner with BID to combine film festival with outdoor concerts. New adult coloring class led by Joann Sisco was a success. Spring bulbs were planted at the library in the fall. Mahjong club has resumed and so has the book club. Newsletter was sent out to 275 subscribers. April is the library's 110<sup>th</sup> birthday. Would like to tie birthday celebration in with the bench dedication, supply birthday cake and other items. Suggested to produce calendar with library photos to be sold at Pompton Day. Book sale planned to be held at BID Mother's Day event. Next meeting is scheduled for February 10 at 6pm.

## **Old Business**

Printer/Scanner/Fax Machine – As of now, the current copier will be sufficient. If there are no significant issues, we can wait until April when borough funds will be available to order the new copier.

New Board Member –Media specialist Melissa Serra from Lenox School was welcomed to the board.

## **New Business**

Mandle CD – CD will mature February 3, 2022. Interest will be transferred to Library Checking account to be used for summer programs. Anne Keating motioned to roll over funds to another 12-month CD, seconded by Lisa Kihlberg, all in favor.

Bank Signature Cards/Columbia Change of Officers Form – Melissa Serra will be added as treasurer. When forms completed, Michael will reach out to Melissa Serra and Anne Keating for signatures.

NJ Library Trustee Association Renewal for 2022 – Anne Keating motioned to renew \$20 Trustee Association membership dues for Lisa Kihlberg, seconded by Sheryl Bossak, all in favor. Lisa will continue to receive newsletter by email.

**Meeting Opened for Public Comments** – The meeting was opened for public comments at 8:05pm. Being that there were no public comments or questions, the open portion of the meeting was closed at 8:06pm.

**Meeting Adjourned** – A motion was made to adjourn the meeting at 8:06pm by Anne Keating, seconded by Jayne Tanis, carried.

The next meeting is scheduled for February 28, 2022, at 7:00 p.m.