

LIBRARY MINUTES

May 20, 2019

The May regular monthly meeting of the Pompton Lakes Public Library was called to order by Anne Keating at 7:03 p.m. on Monday, May 20, 2019 in the meeting room of the Pompton Lakes Library, 333 Wanaque Avenue, Pompton Lakes, NJ 07442. The statement of compliance was read.

Present: Ms. Sheryl Bossak, Mrs. Jessica Ceccolini, Mr. Glenn Huther, Mrs. Anne Keating, Mrs. Marianne Vozzo, Mr. Michael Drazek, Director, Councilman Ek Venin

Absent: None

Minutes: The April 2019 regular meeting minutes were examined. A motion was made to accept the minutes by Sheryl Bossak, seconded by Glenn Huther, carried.

Collection and Finance

Finance reports were discussed with Michael Drazek explaining each item on the bill list and going over the financial report in detail, including payroll.

A motion was made to transfer funds from the Borough Savings Account to the Borough Checking Account to pay the Budget 2019 Bills on the May 2019 Bill List by Anne Keating, seconded by Jessica Ceccolini, carried.

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Director's Report

The Director's Report was examined by the Board. Discussion followed. The men's room incident was disturbing to hear. This is hopefully an isolated incident, but if it were to happen again, Sheryl Bossak suggested needing a key to get into the bathrooms. The Edge 2.0 Trial sounds promising. It was encouraging to find out that our library was chosen to participate in a sample group for Urban Libraries Council Edge 2.0 Assessment and therefore being granted limited time access to the product. Its mission is to provide technology services and programming to help measure and implement change. In addition, the NJ State Library is considering the purchase of Edge 2.0 for access by all libraries in the state.

Friends of the Library Report

Shirley McCabe reported treasury balance of \$10,599.67, which includes the grant money to be used for the film festival. The 1956 video of Pompton Lakes was viewed by over 40 people on April 17th at borough hall. The Historic Commission will be using the video as its focus for the 125 year Anniversary celebration next year. The film festival luncheon to announce the upcoming schedule on May 2nd was not very well attended. However, posters have been posted in the library with details of the showings and a banner will be put across Wanaque Avenue once the Memorial Day parade banner is removed. Film Festival showings will be June 11th, 25th, July 2nd and 16th at Christ Church. Tickets will be \$5 and Frank from TV Land Café will be providing refreshments. Book sale over Mother's Day weekend brought in \$680, which included donations as well. The newsletter will be coming out mid-July. The NJ State Grant matching will need to be tabled for now. The deadline date is approaching quickly and there aren't enough funds to be able to do what we want to just yet, but we will continue to brainstorm and build up our funds. One Book One Town summer reading book will

be “Invisible Thread”. The author of this book reached out to Friends of the Library to see what she can do to help promote the event. The culminating event will take place around Thanksgiving. Cristiane Jennings presented Shirley contact information for a fundraising opportunity with Cartridge World of Wayne. The next meeting is scheduled for June 5, 2019 at 6pm.

Old Business

NJ Minimum Wage – The minimum wage requirement will be going up in July. A motion was made to keep pace with the mandated wage increase by Anne Keating, seconded by Jessica Ceccolini, carried.

NJ Grants – Ek Venin has reached out to borough administrator Kevin Boyle on how to go about applying for grants to help get libraries within compliance. A meeting is planned.

New Business

Library Hours – Michael Drazek presented graphs to show busy and not so busy times at the library. He suggested that the hours are changed a little to help accommodate patrons, add later hours and possibly remain open a few hours on Saturdays during the summer. It was suggested that the hours become more streamlined. An example would be Monday through Thursday, 10am to 8pm and Fridays 10am to 5pm, with Saturday hours reduced to possibly 9am to 1pm.

Staff – A part time staff member will be leaving. Michael will be looking to hire a new member by use of flyers at the library and already submitted resumes.

Library Sign – Ek Venin inquired about having the plastic sign in front of the library painted. Michael Drazek has contacted the manufacturer of the sign to see what kind of paint will adhere to it. He will forward the information to Ek.

June Meeting – The upcoming June meeting has been pushed up to June 10th to allow more board members to attend. Due to school commitments, June 17th would not have had enough members present for a quorum.

Meeting Opened for Public Comments – The meeting was opened for public comments at 8:06pm. There being no comments, the open portion of the meeting was closed at 8:07pm.

Meeting Adjourned – A motion was made to adjourn the meeting at 8:07pm by Anne Keating, seconded by Sheryl Bossak, carried.

The next meeting is scheduled for June 10th, 2019 at 7:00 p.m.

Approved by,

Marianne Vozzo
Secretary