

## LIBRARY MINUTES

April 18, 2022

The April regular monthly meeting of the Pompton Lakes Public Library was called to order by Anne Keating at 7:00 p.m. on Monday, April 18, 2022, made possible through Zoom. Due to COVID-19 precautions, in person gatherings have been suspended and virtual meetings have been preferred instead. The statement of compliance was read.

**Present:** Ms. Sheryl Bossak, Mrs. Margaret Kaffka, Mrs. Anne Keating, Mrs. Lisa Kihlberg, Dr. Jayne Tanis, Mr. Michael Drazek, Director

**Absent:** Ms. Melissa Serra

**Minutes:** The March 2022 regular meeting minutes were examined. A motion was made to accept the minutes by Anne Keating, seconded by Lisa Kihlberg, carried.

**Meeting Opened for Public Comments** – The meeting was opened for public comments at 7:01pm. Being that there were no public comments or questions, the open portion of the meeting was closed at 7:02pm.

### **Collection and Finance**

Collection report and bill lists were reviewed. It was noted that collection numbers have increased. Michael advised PSEG bill will decrease when lighting and air conditioning upgrades have been paid off. In addition, boiler pilot light repair seems to be needed every or every other year. Discussion followed on remedies and possibly replacing the boiler eventually.

A motion was made to approve payment of the Budget 2022 Bills on the April 2022 Bill List from the Borough Checking Account by Anne Keating, seconded by Margaret Kaffka, carried

A motion was made to approve payment of the Budget 2022 Bills on the April 2022 Bill List from the Library Checking Account by Lisa Kihlberg, seconded by Jayne Tanis, carried

### **Director's Report**

The Director's Report was reviewed. Discussion of construction progress followed. Michael explained much of the inside plumbing is complete. Outside vapor barriers and bricks will be added next. Library may need to close when the air conditioning is connected to the new bathroom. Arrangements will be made in advance. Passaic County Grant representative came by today to check progress. DPW has been landscaping the grounds. Bench installation needs to be confirmed.

### **Friends of the Library Report**

A large donation was received from a friend in Florida. Book sale will take place during BID's paint a pot event on May 7<sup>th</sup>. Adult coloring program will most likely move to another location. Most attendees are having a hard time climbing the stairs and there isn't enough room downstairs. Grant received for another movie showing that will be planned for the fall when it gets dark earlier but still warm enough to sit outside.

### **Old Business**

Local Government Ethics Law Financial Disclosure Statement – Reminder financial disclosure statements are due April 30<sup>th</sup>.

Copier/Scanner/Fax Machine – New machine request is on borough's budget list to be voted on next month. When approved will be able to move forward with purchase. Current machine is working as well as expected with some lines and smudges.

### **New Business**

Trustee Training – New training will be available within the next several months. PALS Plus might be offering something either in person or virtually. Anne asked Michael to resend online training links to all members.

Open Position – Still looking for new member to fill open position.

BID Concerts – Announcement of summer concert series will be made soon. Most of them will fall on Thursday evenings.

**Meeting Opened for Public Comments** – The meeting was opened for public comments at 7:36pm. Being that there were no public comments or questions, the open portion of the meeting was closed at 7:37pm.

**Meeting Adjourned** – A motion was made to adjourn the meeting at 7:37pm by Anne Keating, seconded by Sheryl Bossak, carried.

The next meeting is scheduled for May 16, 2022, at 7:00 p.m.