

LIBRARY MINUTES

January 28, 2019

The January regular monthly meeting of the Pompton Lakes Public Library was called to order by Anne Keating at 7:13 p.m. on Monday, January 28, 2019 in the meeting room of the Pompton Lakes Library, 333 Wanaque Avenue, Pompton Lakes, NJ 07442. The statement of compliance was read.

Present: Mrs. Jessica Ceccolini, Mr. Glenn Huther, Mrs. Anne Keating, Mrs. Marianne Vozzo, Mr. Michael Drazek, Director, Mayor Michael Serra, Councilman Ek Venin

Absent: Ms. Sheryl Bossak, Mrs. Kathleen Cole, Mr. Ozzie Diaz

Minutes: The December 2018 regular meeting minutes were examined. A motion was made to accept the minutes by Jessica Ceccolini, seconded by Anne Keating, carried.

Collection and Finance

A motion was made to transfer funds from the Borough Savings Account to the Borough Checking Account to pay the Budget 2018 Bills on the January 2019 Bill List by Jessica Ceccolini, seconded by Glenn Huther, carried.

A motion was made to transfer funds from the Borough Savings Account to the Borough Checking Account to pay the Budget 2019 Bills on the January 2019 Bill List by Marianne Vozzo, seconded by Anne Keating, carried.

A motion was made to transfer funds from the Library Savings Account to the Borough Checking Account to pay the Budget 2019 Bills on the January 2019 Bill List under Library Account by Glenn Huther, seconded by Jessica Ceccolini, carried.

Mayor Michael Serra advised that the borough council is currently reviewing the budget and has confirmed the same amount of funding for the library as last year.

Director's Report

The Director's Report was examined by the Board. Discussion followed. Michael Drazek advised Jessica Ceccolini that the photos taken of the interior of the library by Passaic County Tourism were not available yet. Newly hired library page is a student from Pompton Lakes High School, who will be working six hours per week helping to shelve and maintain the library stacks.

Friends of the Library Report

Shirley McCabe reported treasury report for January was at \$6817.32. The December hair braiding event had positive feedback. Upcoming events include Senior Care program in February, author Will Mara will host two events in March, one for adults and one for children, book sale is scheduled for Mother's Day weekend, NJ Symphony Orchestra outings are planned,

and One Book One Town is in discussion. The awarded \$2500 grant will be used to fund a Cecil B. DeMille festival which will consist of four of Cecil B. DeMille's movies shown over the course of three to four months. A launch event is planned. The festival may also include the 1950's video that was rescued by Bill Huston of Cardinal Frame. Admission fees will be minimal and showings will most likely be on weeknights. The Holly House Tour will also be repeated after a very successful run last year.

The next meeting is scheduled for February 6, 2019.

Old Business

Congregation Beth Shalom Outdoor Landscaping Proposal – Abe Goll presented phase two of Beth Shalom's proposal with renderings of what the outdoor landscaping would look like, including plantings, sitting area, water feature and pergola. The new plans will not include movement of the parking lot, but will only utilize the grassy area to the left of the library. Members in attendance were happy with the proposed landscaping, but concerned with its continued use for BID concerts and the damage it might sustain. Glenn Huther will reach out to BID member Art Kaffka to discuss possible concerns or movement of the BID concerts. A decision on whether to move forward with the project as presented will be made by the next meeting. Another topic of concern included maintenance of property. Councilman Ek Venin will reach out to DPW to confirm their maintenance of the property, including the new landscaping. Abe commented that his congregation will want some assurance that the new landscaping design won't be eliminated shortly after completion for any planned renovations to the library. Michael Drazek mentioned that the last renovation proposal in 2010/2011 would have expanded to the same side as the planned landscaping, however it was cost prohibitive and doesn't look like it will come to fruition any time soon. Although we would like to confirm that there will be no construction plans to encroach on the landscaping, Anne Keating commented that the board of trustees cannot make promises to any future construction projects that might occur, but doesn't think anything will happen in the near future. If approved, Marianne Vozzo suggested offering the purchase of engraved pavers for the proposed walkway might be a good source of fundraising for the library.

Steam Pipe Repairs – Two proposals were presented. SJC Plumbing, who has done work for the library in the past, estimated repairs at \$2075.00. Norman Mechanical, whose owner lives in Pompton Lakes, estimated repairs at \$2555.00. It was noted that Norman Mechanical offered a one year warranty. SJC Plumbing did not indicate this on their quote. Michael Drazek will get more details from both companies and to help make a decision on the best option.

Leaks – Michael Drazek advised that new leaks have appeared near the windows on the first floor and the second floor. Borough administrator has been contacted to help decide the next step.

New Business

Pompton Lakes Borough Facebook Page – Mayor Michael Serra advised that the borough now has an official Facebook page that is being maintained by an employee of the borough. To post library announcements, please contact Councilman Ek Venin.

Staff Sick Leave/Time – Michael Drazek presented changes to employee sick leave to incorporate the New Jersey Earned Sick Leave Law that went into effect in October 2018. In addition, sick leave can be taken in hourly increments. Motion was made by Jessica Ceccolini to accept the new changes, seconded by Anne Keating, all in favor.

Columbia Bank Signature Cards/Officer Form – Signature cards and officer forms were filled out by trustee board officers.

NJ Library Trustee Association Renewal Form 2019 – Michael Drazek will submit renewal form for 2019 designating Secretary Marianne Vozzo as our representative. Motion to pay \$20 renewal fee was made by Anne Keating, seconded by Glenn Huther, all in favor.

Open Trustee Member Positions – Anne Keating advised that by the end of this year two of our members will be stepping down. She asked members to reach out to possible recruits.

Meeting Opened for Public Comments – The meeting was opened for public comments at 8:40pm. There being no comments, the open portion of the meeting was closed at 8:41pm.

Meeting Adjourned – A motion was made to adjourn the meeting at 8:41pm by Anne Keating, seconded by Jessica Ceccolini, carried.

The next meeting is scheduled for February 25th, 2019 at 7:00 p.m.

Approved by,

Marianne Vozzo
Secretary