

**POMPTON LAKES BOARD OF HEALTH
REORGANIZATION MEETING MINUTES**

The following are the minutes of the Reorganization Meeting of January 7, 2019 of The Pompton Lakes Board of Health that was held in the Municipal Building 25 Lenox Avenue, Pompton Lakes, N.J. and was called to order at 6:45 p.m.

CALL TO ORDER: By President Greg Smith

SUNSHINE LAW STATEMENT: “In conformance with the Open Public Meetings Act, notice of this meeting of the Board of Health of the Borough of Pompton Lakes has been posted on the bulletin board in the Municipal Building and mailed to the Suburban Trends.”

SALUTE TO FLAG:

ROLL CALL : The following members were present: Greg Smith, Kathleen Cole Michael Morris, Erika Herz , Kelley Halewicz and Valerie Quigley. Also in attendance was Michael Serra, Mayor, Frank Jaconetta, Council Liaison, Luis Giraldo, REHS and MaryAnn Orapello, Health Officer. Robert Brady was excused.

- Mayor Serra administered the Oath of Office to Michael Morris and Greg Smith, and reappointed them to their positions on the Board

ELECTION OF OFFICERS:

- Valerie Quigley was nominated for President by Greg Smith. Second by Kathleen Cole. All voted in favor
- Greg Smith was nominated for Vice President by Kathleen Cole. Second by Valerie Quigley. All voted in favor

APPROVAL OF MINUTES: Greg Smith motioned to accept the December 3, 2018 minutes into the record. Second by Kathleen Cole.

PUBLIC HEARING: Motion made to open the meeting to the public by Greg Smith. Motion seconded Kelley Halewicz. All voted in favor. No members of the public were present. Motion made to close the meeting to the public by Kathleen Cole. Second by Michael Morris. All voted in favor.

RESOLUTIONS APPROVED:

Resolution 19-01 Establishing A Meeting Schedule For The Board Of Health

Resolution 19-02 Designating Two Newspapers To Receive Board Of Health Notices

Resolution 19-03 Establishing Board Of Health Powers When Not In Session

Resolution 19-04 Establishing Certain Positions And Salaries Within The Board Of Health

Resolution 19-05 Establishing Flu/Pneumonia Vaccinations Be Given At No Charge To First-Aid & Fire Department Volunteer

All voted in favor

Roll Call: Michael Morris yes, Robert Brady excused, Erika Herz yes, Greg Smith yes, Valerie Quigley yes, Kathleen Cole yes, Kelley Halewicz, yes.

PUBLIC HEARING:

- No member of the public were present

COMMITTEE APPOINTMENTS:

- **Ordinance:** Greg Smith
- **Finance:** Michael Morris
- **Personnel:** Kelley Halewicz

All voted in favor of Committee appointments

STAFF REPORTS:

- Kathleen Cole requested to be added on to the Sigma Free Committee. Ms. Orapello said that she will have the Health Educator add her to the list. The first meeting is tentatively scheduled for January 30th at 10am in the Council Chambers. Mayor Serra stated that the Grant is required to be spent on certain things first. Ms. Orapello said that the training will be given to the Police, Fire, First Aid and CERT first. She also believes that teachers and school nurses should also be trained. Mayor Serra suggested that Ms. Orapello also contact the Board of Education.

OLD BUSINESS:

- None

NEW BUSINESS:

- Mayor Serra said that the Borough is hiring a media person to handle their Facebook and Twitter accounts. Upcoming clinics and any Board of Health announcements can be posted on both accounts.
- Email communication within the Board of Health was discussed and it was decided that emails would not be used as a form of informing Board members of upcoming meetings.
- Because of a \$2000 Grant with the Wayne Health Department, free radon kits are available for Pompton Lakes residents at Borough Hall. The results of these tests are mailed directly to the homeowner.

CORRESPONDENCE:

- None

PRIVILEGE OF THE FLOOR:

- none

ADJOURNMENT: Motion made by Erika Herz to adjourn the meeting. Motion seconded by Michael Morris. All voted in favor. The meeting adjourned at 7:11pm.